



Institute of Public
Administration Australia
SA Division

Professional Development Program

A practical program of courses tailored for public sector employees and designed to broaden skills and increase confidence and effectiveness.

Promoting the Values and Ethos of the Public Service (PSPETHC501B)

Overview

This unit covers the responsibility of those in public service to model and encourage in others the highest standards of ethical conduct. It includes promoting ethical standards, assisting staff to avoid conflicts of interest, and modelling and fostering integrity of conduct.

This unit supports the attainment of skills and knowledge required for applying ethical conduct and accountability required in those working in government employment.

Content

Topics to be covered include:

- Promoting Ethical Standards.
- Legislation and guidelines.
- Avoiding conflicts of interest.
- Modelling and fostering integrity of conduct.
- Unethical conduct and reporting.

Learning Outcomes

This course will provide you with the following skills and knowledge:

- Understanding public sector ethics.
- Organisational code of ethics/conduct.
- Legislation related to privacy, freedom of information, human rights, whistleblower protection.
- Procedural fairness.
- Equal employment opportunity, equity and diversity principles.
- Procedures for declaring conflicts of interest.

- Procedures or protocols for reporting unethical conduct.
- Occupational health and safety procedures relating to ethical work practices.

Related Courses

- Promote Compliance with Legislation in the Public Sector (PSPLEGN501B)
- Manage Conflict (PSPGOV508A)
- Promote Diversity (PSPGOV505A)

Accreditation

An accreditation option for this course is available and is aligned to the unit PSPGOV512A Use Complex Workplace Communication Strategies within the Diploma of Government.

Participants who satisfactorily complete all coursework and assessment task have the option to receive a nationally recognised Statement of Attainment for this unit.

Who Should Attend?

People who demonstrate high career potential and commitment.

Pre-requisites or assumptions

No assumption is made that participants will have academic or professional qualifications in this topic area.

Course Facilitator

Centre for People Development

About IPAA

The Institute of Public Administration Australia (IPAA) is the professional association for employees within the public sector.

IPAA's vision is to be a valued partner in a vibrant South Australian public sector with a mission to influence and build the capability of individuals and agencies in the public sector which contributes to the prosperity of South Australia.

Course Basics

One full day

Friday, 19 March 2010

8.30am Registration

4.30pm Conclusion

Includes morning/afternoon tea and lunch

Venue: IPAA Training Room

Level 6, 12 Pirie St Adelaide

Non-accredited Option (inc GST):

Individual Member: \$377

Corporate Member: \$418

Non-Member: \$483

Accredited Option (inc GST):

Individual Member: \$497

Corporate Member: \$538

Non-Member: \$603

*Early bird offer is not valid for the accreditation portion (\$120)

Register at www.sa.ipaa.org.au/Events/ipaaWorkshops.asp