

Providing Performance Feedback

Overview

People need feedback on their work and both managers and staff need comfortable ways to give and receive performance feedback. This means building and maintaining a trusting relationship and using techniques to ensure that feedback is a “value add”. This workshop is a day of skill development so new managers can confidently tackle feedback with staff who are performing well, as well as those who need to improve.

Competency Framework:

First Line Manager Common (ASO3 –ASO5)
Middle Manager Core (ASO5-6)

Facilitator:

Centre for People Development

Duration:

1 full day
9:00am – 4:30pm
(8:45am registration)

Dates:

Please refer [here](#).

Location:

Level 6, 12 Pirie Street
Adelaide SA 5000

Inclusions:

Comprehensive workbook, morning tea, lunch, afternoon tea and refreshments.

Cost:

Professional Member: \$460
State Gov. Member: \$495
Corporate Member: \$505
Non-Member: \$575

Contact:

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Content

- What is performance and why does it need to be managed?
- Preparing for performance management.
- Giving and receiving feedback.
- Tackling poor performance.

Outcomes

Participants have the opportunity to:

- Understand the importance of performance feedback.
- Develop skills and techniques for giving and receiving feedback.
- Develop confidence as managers of performance.

Who should attend?

- People coming to grips with leading a team and managing others for the first time.
- Team leaders who have been a team member and are now the team leader.

Benefits to you and your organisation

- Focusing on what is important for you as a new manager.
- Networking with people in similar roles in the SA public sector.
- Expert input, skills development and access to strategies, tools and tips.

Pathways:

This course is part of the extended series, **New and Emerging Manager Series**. You can register for the entire series and receive a 15% discount or register for individual sessions that meet your needs.